



★ 2011 SCHEDULE OF CLASSES ★

Leadership Academy Home Room is located at ALMH, 200 Stalhut Dr. Lincoln, IL 62656 Conference Room – Steinfort A

Updated 6/15/11

Date	Time-AM	Day Chair	Community Topics	Classroom Topics
Sept. 9	7:30-11:30	Gretchen Bree/ Rick Wills/Paul Beaver/ Mayor	Heartland Community College on Broadway History of Lincoln/Logan County (9:15-10:15) City & County Government (10:30-11:30)	Overview of Academy (7:30-8:00) - Bree Leadership Exercise - (8:00-9:00) – Bree/Hake
Sept. 16	7:30-11:30	Rick Wills/ Kristi Powell	Project Overview & Team Assignments (10:45-11:30)	Effective Meetings & Business Communication/ Rules of Order (7:30-10:30) - Wills
Sept. 23	7:30-11:30	Rick Wills		Leadership for All Situations (7:30-11:30) – Wills Include a Leadership Exercise
Sept. 30	7:30-11:30	April Jensen	Inside Industry – Tours of Logan County's economic engines Chamber office	
Oct. 7	7:30-11:30	Mike Eads	Media & Communications (7:30-8:20) Healthcare (8:30-9:20), Housing (9:30-10:20)	
Oct. 14	7:30-11:30	Lynn Laughlin Joe Ryan	Education & Workforce Development (7:30 –9:30) Community Organizations (9:45- 10:30) Civic Leadership - Mayor Snyder (11:00 -11:30)	
Oct. 21	7:30-11:30	Rick Wills/ Kristi Powell	Project Workshop (10:45 -11:30)	Strategic Planning (7:30-10:30) - Wills
Oct. 28	7:30-11:30	Andi Hake/ Michael Turner/ April Jensen	Logan County Economy (7:30-8:30) Agriculture's Impact (8:30-11:30) Hand out Leadership Evaluation	
Nov. 4	7:30-11:30	Kristi Powell/ Gretchen Bree	Project Troubleshooting (10:30-11:30) Collect Leadership Evaluation	City & County Meeting Reports DUE Change Management /Teamwork(7:30-10:30) – Wills
Thursday Nov. 10	7:30-11:30	Eric Graue	State Government – Field Trip to State Capitol, Springfield, Illinois Chamber office	
Nov. 18	7:30-11:30	Gretchen Bree Andi Hake	GRADUATION BREAKFAST CEREMONY w/ Project Reports - Lincoln Elks Lodge #914	

GETTING TO KNOW LOGAN COUNTY

Participants will gain a deeper understanding of Logan County, its history, economic profile, tours of its leading employers, and the workings of city and county government.

LEADERSHIP FOR ALL SITUATIONS

This four hour session will cover four essential leadership styles and demonstrate how to match the right style to the needs of your followers. Once you understand how to determine what your employees need from you to succeed, it becomes easy. Why should you do this? Because yesterday's competitive advantage is tomorrow's outdated strategy. Acquire these skills, and prepare yourself to lead.

COMMUNICATIONS AND EFFECTIVE MEETINGS

Since communication is the primary vehicle for getting work done, leaders have an obligation to communicate effectively. This session looks at when and how to use meetings to communicate, how to determine your goals, how to organize and lead meetings, what is appropriate for "small group" vs. "all staff" meetings, and finally -- what historically has worked vs. what has not.

STRATEGIC PLANNING

Strategic Planning is the *foundation* of leadership. Learn how to plan strategically; how to secure, align, and assign resources effectively; and how to acquire organizational commitment at every level. The logic and structure presented in this session is universal for organization-wide planning, but also applies to individual departments, sections, projects, or team levels. We cover the various components and characteristics of these "dynamic roadmaps to the future," including Vision, Mission, SWOT and GAP Analysis, Action Plans, and Measures.

COMMUNITY TOPICS

Participants will gain a comprehensive knowledge and appreciation of Logan County. Session I includes a lesson on the history of the county and a profile of its economics, demographics, and business resources.

"Inside Industry" takes participants on a tour of Logan County's largest employers to learn more about their business, their role in the local economy, and their opportunities for employment and growth. Producers and ag specialists will address the role of agriculture as a business sector and its important contribution to the local economy.

During Session 4, Academy students will meet city and county officials and learn about the various functions and services of each office. A guided tour of the Illinois State Capitol during Session VI, including meetings with state elected officials and a peek at legislative action, will provide a civics lesson in state government and the art of lobbying.

Guest speakers will visit the classes to share experience and knowledge of educational and training opportunities, community organization services and opportunities for involvement, and overviews of the local housing market. Students will also learn how to work with the media – from building a relationship to writing press releases to talking to reporters to damage control.

And finally, class projects provide a hands-on experience in problem-solving teams as key issues in the community are evaluated and addressed.

